



Town of Paradise

Administration and Corporate Services Committee Meeting

**January 31, 2024, 4:30 p.m.
Boardroom**

Council Present: Larry Vaters, Councillor, Chairperson
 Patrick Martin, Councillor
 Dan Bobbett, Mayor

Council Absent Elizabeth Laurie, Councillor

Staff Present: Lisa Niblock, CAO
 Terrilynn Smith, Director, Corporate Services
 Cathy Broydell, Manager of Finance
 Diane Keough, Manager of Communications
 Tara O'Brien, Manager of Human Resources
 Angelina Richards, Administrative Assistant

1. Safety Moment

Councillor Vaters brought a safety moment to the committee.

2. Adoption of the Agenda

The agenda was approved as submitted.

3. Approval of Minutes

The minutes were reviewed and adopted as presented.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. New/Other Business

a. Violence Prevention Policy

Committee reviewed the new Violence Prevention Policy and recommended approval at an upcoming Council meeting.

6. Adjournment

The meeting adjourned at 4:48 pm and moved to a privileged meeting.