



**Town of Paradise**  
**Administration and Corporate Services Committee Meeting**

**March 30, 2022, 4:30 p.m.**  
**Virtual Meeting**

Council Present: Elizabeth Laurie, Councillor, Chairperson  
Patrick Martin, Councillor  
Larry Vaters, Councillor  
Dan Bobbett, Mayor, Ex-Officio

Staff Present: Lisa Niblock, CAO  
Terrilynn Smith, Director, Corporate Services  
Cathy Broydell, Manager of Finance  
Diane Keough, Manager of Communications  
Lana Roberts, Administrative Assistant

Guest: Glen Carew, Councillor

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**1. Safety Moment**

Chairperson Laurie brought forth a safety moment.

**2. Adoption of the Agenda**

Agenda approved as submitted.

**3. Approval of Minutes**

a. Minutes from Corporate Services Committee Meeting, March 9th, 2022.

Reviewed and approved.

**4. Business Arising from the Minutes**

No business arising.

**5. New/Other Business**

a. Municipal Symposium Sponsorship

Information was provided on the 2022 sponsorship package for the Municipal Symposium, which will take place in Gander on May 5-7. The Committee agreed to make a donation of \$1500 to support this event. It was also noted that there are funds in the budget to cover the cost.

b. Metrobus - Notice of Rate Adjustment

The Town received correspondence from Metrobus advising that due to a significant increase in fuel prices, they are increasing their rates by .30 cents per kilometer. The new rate will be effective on April 30th, 2022. A memo will be prepared for next Council Meeting.

c. CFIB Letter - Paradise Construction Mitigation

This is for information purposes for the Committee.

d. NL Eats - Food Security Conference

The Town received an invitation to attend the annual Food Security Conference 2022 which is hosted by NL Eats. In addition, there has been a request for a donation. A representative of Council will attend, and the Committee is in agreement to make a donation of \$200 as per the Donation Policy.

e. Annual Community Building Fund Audit (Formerly Gas Tax)

The committee reviewed the 2022 audited expense report for the Annual Community Building Fund (formerly Gas Tax). The Town is compliant with all requirements under the funding agreement.

f. Cheque Register - February 2022

This is for information purposes for the Committee and will be posted to the Town's website.

g. Bill 41 - Emergency Services Act

This is for information purposes for the Committee.

**6. Adjournment**

Meeting adjourned at 4:50 and went to the privileged agenda.