



Town of Paradise
Administration and Corporate Services Committee Meeting

November 15, 2023, 5:00 p.m.
Virtual Meeting

Council Present: Patrick Martin, Councillor, Chairperson
Larry Vaters, Councillor
Dan Bobbett, Mayor, Ex-Officio

Council Absent Elizabeth Laurie, Councillor

Staff Present: Terrilynn Smith, Director, Corporate Services
Diane Keough, Manager of Communications
Angelina Richards, Administrative Assistant

Staff Absent: Lisa Niblock, CAO
Lana Roberts, Administrative Assistant

1. Safety Moment

Councillor Martin brought forward a safety moment to the committee.

2. Adoption of the Agenda

The agenda was approved as submitted.

3. Approval of Minutes

- a. Minutes from the October 11, 2023 Administration and Corporate Services Committee Meeting

The minutes were reviewed and adopted.

4. Business Arising from the Minutes

The RNC Association have requested a letter of support from the Town regarding staffing. Mayor Bobbett will follow up with Chief Roche.

5. New/Other Business

a. 2023-2026 MYCW Approval Letter

The approval of the Multi-Year Capital Works funding was circulated to the committee. The agreement has been prepared and requires signature after approved by Council.

b. MAA Report - For Information Purposes

A report from MAA was circulated for information purposes.

c. Canadian Cancer Society Request

A request has come in from the Canadian Cancer Society for a donation their One Night Stand Against Cancer campaign. The committee recommended proceeding with this donation.

d. Cheque Registers for September and October

The cheque registers for September and October were circulated for review. These will be posted to the website.

6. Adjournment

The meeting adjourned at 5:18 pm.